



To: Bonnie Lavelle  
303-312-6897  
From: Louise Smart

Here are:

- ① Schedule - WG + tech meeting  
for you to review - make corrections  
+ fax back to Augusta (303-442-7442)  
+ she will make copies for our 10/7 meeting.
- ② Annotated agenda for Mary Margaret, you,  
+ me
- ③ Communication Strategy for us
- ④ The agenda that is being emailed +  
faxed to WG + contacts

ANNOTATED VERSION OF THE AGENDA FOR BONNIE AND CDR – The bracketed notes are to prompt Bonnie's comments)

Proposed Agenda (revised October 4)

WORKING GROUP MEETING – Thursday, October 7, 1999, 8:30 AM to 3:00 PM  
SWANSEA RECREATION CENTER – 2959 East 49<sup>th</sup> Avenue, Denver CO

1. Community Issues

- What questions or concerns or suggestions does the community have that they would like the other Working Group members to hear and/or address?

2. Progress report on Phase 3 sampling

- Update on progress of the sampling work
- Quality assurance of data – What is being done to validate the data that is being collected? [Bonnie will explain about the in-field laboratory work and the need to validate the data that is collected to assure its accuracy and will explain the difference between preliminary data and validated data]
- Plans for release of data – Who will get the data and when? [Bonnie will explain EPA's decision to not release preliminary data to anyone (including the State) and its commitment to release the validated data to everyone as soon as it is available. Bonnie – is this also the place to discuss how to let residents know what the data means as they receive their individual data? We can ask Working Group members what they think will be needed by individual residents - ?]

3. Relative Bioavailability Study

- Update on progress of study [Bonnie's explanation of what happened – Due to laboratory schedule, EPA had to proceed with the study after giving the Working Group only 48 hours to give EPA input on the study plan. The State, rightly so, said they needed 30 days to review the plan and provide input. Bonnie had to go ahead with the plan. Bonnie (who will talk with Barbara O'Grady about this ahead of time) will explain how and issues of the State will be dealt with by the Working Group when the results of the bioavailability study come in – and that we will all hope that the State will find that the study plan was just fine. Bonnie will also ask the Working Group to give her feedback in the future before she sets a comment period, on how much time they each need to review something and provide comments.]
- Process for receiving and addressing comments on the study plan [Bonnie, do you want to say anything about Dr. Drexler's work?]

4. Toxicity Assessment

- Update on EPA/ATSDR discussions at Headquarters level regarding arsenic toxicity [Bonnie will talk about Washington's involvement in the arsenic toxicity issue and explain that Headquarters wants to form a working group on this issue with EPA Region 8, EPA ORD, and ATSDR, and say that because of this interest in the arsenic toxicity issue, Headquarters will review the Vasquez risk

assessment. Bonnie – do you want to talk about the possible health effects of arsenic?]

5. Biomonitoring

- ASTDR's decision regarding biomonitoring [David will report on the decision of the biomonitoring committee at ATSDR to go ahead with biomonitoring at Vasquez. We need to clarify: the extent of the biomonitoring (200 people only), the purpose (community service), the outcome (information about whether people have been exposed recently to contamination), what chemicals will be tested for, and that this decision is not the result of the Public Health Assessment but is a response to community concerns]
- Role of ATSDR/State/EPA in conducting biomonitoring – Who will do what? For whom will biomonitoring be available? How will it be conducted? What will be learned from the biomonitoring? [In addition to ATSDR's desire to do biomonitoring, the State has said they would like to do biomonitoring. Also, EPA is interested in conducting a scientific study at the Vasquez site, as part of its national interest in arsenic. We need to have discussion on how to create the best capacity for biomonitoring at the site and if there are multiple efforts, how to make them congruent so the total information collected is useful.]
- Objectives for biomonitoring [Bonnie will suggest a technical meeting to deal with biomonitoring protocols]
- Timing for biomonitoring

6. Health Team

- Report on Health Team conference call
- Future meeting dates/activities of the Health Team
- Issues from Health Team for Working Group discussion
- Final clarification of purpose and structure of Health Team

[This may be the place to explain the difference between ATSDR's and EPA's contaminants of concern – how it is OK to have different ones. Is this the place to show EPA's flow chart and distribute EPA's expected upcoming schedule – so the group can see how the Health Team activities fit in, or should we do EPA's schedule earlier in the meeting?]

7. Exposure Assumptions

- EPA will distribute written questions related to the exposure assumptions, for review by Working Group. These will be the basis for input from Working Group members on the exposure assumptions, and will be discussed in the November Working Group meeting

8. Enforcement Effort

- Status of the enforcement effort and suggestions by Working Group

9. Community Involvement Activities/Strategies

10. Corrections to July/August/September Meeting Summaries

11. Next Steps

12. Meeting Evaluation

Our plans regarding Meeting Summaries and communication with Bonnie

1. If, when we draft the Meeting Summary, we have a section of technical stuff that we are unsure about and that we want Bonnie to review, we will excerpt that section and send it to Bonnie. She will do a quick review and get it back to us with any needed corrections. Our basis intent still is to have the technical stuff covered by handouts, so we don't get into any deep technical information in the Meeting Summary. (However, there are highlights of technical issues that need to be captured, and group discussion on the technical issues should be documented.) We will send this technical excerpt by both e-mail and fax.
2. As soon as the Meeting Summary draft is done by CDR, CDR will send out the Meeting Summary draft to all Working Group and contact folks. The exception is to hold it up long enough for Bonnie to review the technical section, if we feel shaky about it.
3. Communication with Bonnie:
  - We will leave only on voice mail message. It will include succinct but specific information on what we need (not just "please call me back"). We will use the message-sending options to mark the message as "urgent," so it will jump to the front of her messages. At the same time, we will send a handwritten fax to her, with the specific question or information.
  - If we have not heard from Bonnie and need a response, we will call Mike Wenstrom and get his help in finding her and bringing to her our question or need. Mike Wenstrom will be Bonnie's back-up and support.

TO: VASQUEZ/I-70 WORKING GROUP AND CONTACTS  
FROM: LOUISE SMART AND MARY MARGARET GOLTEN  
DATE: October 3, 1999

Now that we are closer to our next Working Group meeting, we have been able to refine the Proposed Agenda for our meeting Thursday, October 7. It is still "proposed," and the Working Group will have an opportunity to modify it at the beginning of the meeting, if desired. Because so many of our "update" list of items from our first proposed agenda related to discussion items, this draft agenda merges the updates with the actual agenda items.

Please note: Our meeting is scheduled from 8:30 to 3:00, including lunch. See you at the Swansea Recreation Center on Thursday!

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  - Update on progress of the sampling work
  - Quality assurance of data – What is being done to validate the data that is being collected?
  - Plans for release of data – Who will get the data and when?
3. Relative Bioavailability Study
  - Update on progress of study
  - Process for receiving and addressing comments on the study plan
4. Toxicity Assessment
  - Update on EPA/ATSDR discussions at Headquarters level regarding arsenic toxicity
5. Biomonitoring
  - ASTDR's decision regarding biomonitoring
  - Role of ATSDR/State/EPA in conducting biomonitoring – Who will do what? For whom will biomonitoring be available? How will it be conducted? What will be learned from the biomonitoring?
  - Objectives for biomonitoring
  - Timing for biomonitoring

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